



**Kiwanis**<sup>®</sup>  
CAPITAL DISTRICT

Capital District, Kiwanis International  
Special Board of Trustees Meeting  
June 3, 2021 - 8:00pm  
Online

1. Welcome / Recognition of Guests
2. Declaration of Quorum
3. Approval of Agenda
4. Matters for Approval
  - a. Agenda Point - Bylaws Amendments for WV
  - b. Agenda Point - ELC Comps and Stipend for Officers from WV
  - c. Agenda Point - Proposed Divisional Realignment of 3 Clubs
5. Adjournment

Remaining 2020-2021 Board of Trustee Meetings

August 20, 2021 - Hotel Roanoke, Roanoke, VA (1pm)



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Capital District, Kiwanis International  
Special Board of Trustees Meeting  
June 3, 2021 - Agenda Point  
Bylaws Amendments for WV

### **Background**

With the approval of KI in April 2021, the consolidation of the Kiwanis clubs in WV will take place on October 1st, 2021. These two amendments to Capital District Bylaws are proposed to codify the inclusion of WV within the boundaries of Capital District Kiwanis and to allow special representation on the Board and Executive Committee for one year to the current District Chair Eric Fithyan.

### **Required Board Action**

#### **Motion to be made:**

The Capital District Kiwanis Board of Trustees proposes and fully endorses the following two amendments to the Capital District Bylaws to be voted on at the business session of the District Education & Leadership Conference on August 21, 2021.

### **Proposed Bylaws Amendment #4 - Expansion of Geographic Boundaries of the Capital District to Include West Virginia**

#### **Rationale**

In order to merge West Virginia into Capital District, we need to amend the geographic boundaries of our district to incorporate Kiwanis clubs in the state of West Virginia

Proposed by: The Capital District Board of Trustees

Effective Date: October 1, 2021

### **Amend Article II, Section 2 as follows:**

*The territorial limits of this district shall be confined to Delaware; Maryland; the District of Columbia; ~~and~~ West Virginia; and Virginia; except the entire County of Lee, Virginia, and that portion of Wise County, Virginia, that composes the area of the Big Stone Gap, Virginia Kiwanis Club. Neither the district name nor territorial limits shall be changed unless permission shall first have been obtained from the Kiwanis International Board of Trustees.*

**Proposed Bylaws Amendment #5 - Temporary Status of Immediate Past Governor  
Granted to West Virginia Provisional District Chairperson**

**Rationale**

This temporary amendment would permit current Provisional District Chairperson Eric Fithyan the ability to sit as a voting member of the Capital District Board of Trustees for one-year in the same role as Immediate Past Governor. This would not be applicable after 9/30/22.

Proposed by: The Capital District Board of Trustees

Effective Date: October 1, 2021

**Amend Article IV, Section 1 as follows:**

***PROVISO: Effective only from October 1, 2021 - September 30, 2022***

*The District Board shall consist of the Governor, Governor-elect, Immediate Past Governor, Immediate Past WV Governor, Secretary, Treasurer, and a Trustee for each region.*

**Operational & Financial Impact**

There is significant operational and financial impact to the inclusion of West Virginia Kiwanis clubs and SLPs within the Capital District, however, this has all been previously discussed and approved by the Board of Trustees. The adoption of these amendments do not further impact the District beyond what was already discussed.

Respectfully submitted,

A handwritten signature in black ink that reads "Jeffrey Wolff". The signature is written in a cursive, flowing style.

PG Jeffrey M. Wolff  
Secretary-Treasurer  
Capital District Kiwanis



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Capital District, Kiwanis International  
Special Board of Trustees Meeting  
June 3, 2021 - Agenda Point  
Stipend/Comp for WV Officers at 2021 CDK ELC

### **Background**

Current Capital District policy states that all executive officers (Governor, Governor-Elect, Secretary-Treasurer and Immediate Past Governors) are fully comped for District Convention (registration, meals and sleeping rooms) in the event budget. The 2020-2021 District Budget was written to include the standard \$400 stipend for each current trustees, trustees-designate, lieutenant governors and lieutenant governors-designate.

The consolidation of West Virginia into the Capital District will be effective on October 1, 2021. However, for the 2021-2022 Kiwanis year, we have trustee-designate Keith White who will be appointed in October to represent the West Virginia region, three 2021-2022 lieutenant governors-designate who will be elected to serve for divisions 18, 19 and 20 and assuming the House of Delegates approves, Eric Fithyan will serve as 2021-2022 Immediate Past WV Governor.

That leaves us in uncharted territory to decide whether we invite these individuals to the Capital District Education and Leadership Conference as regular attendees or using the comp/stipend policy in place for other Capital District Officers.

### **Required Board Action**

#### **Option 1 - Motion to be made:**

The Capital District Board of Trustees authorizes the District Secretary/Treasurer to invite Eric Fithyan, Keith White and the three duly-elected Lt. Governors-Designate to the District ELC in August 2021 using existing district policies. Eric Fithyan would receive a full comp, meaning the expenses of the ELC would increase by \$430.00. In addition, \$1600 would be transferred within the District Budget from ICON (Kiwaniis ELC) to offer a \$400 each stipend to the four trustee and lieutenant governors-designate.

#### **Option 2 - Motion to be made:**

The Capital District Board of Trustees authorizes the District Secretary/Treasurer to invite Eric Fithyan, Keith White and the three duly-elected Lt. Governors-Designate to the District ELC in August 2021 at their own expense (which could come from current WV district operating funds).

### **Operational Impact**

Both options would potentially mean additional guests at the ELC but would have no other operational impact.

**Financial Impact**

Option 1 would reduce profit of the ELC by \$430, however, the transfer of unused ICON funds to stipend the trustee and lieutenant governors-designate should have no net impact on the District Budget. Option 2 has no financial impact whatsoever.

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style with a large initial "J" and a stylized "W".

PG Jeffrey M. Wolff  
Secretary-Treasurer  
Capital District Kiwanis

## BOARD MEETING

### ACTION ITEM

Date of Board Meeting you would like to present at: June 3, 2021

Name of Person Presenting to the Board

Gov-elect Elana Gardner

ITEM: Realignment affecting Divisions 1, 3 and 4

#### RECOMMENDATION:

Prince George's County from Division 4 to Division 3

Greater Landover from Division 1 to Division 3

Mitchellville from Division 1 to Division 3

#### DETAILS:

Division 3 has been unable to identify individuals to serve as Lt. Governor or Lt. Governor- elect for the 2021-2022 Kiwanis year. Without a realignment it is highly unlikely Division 3 will have a Lt. Governor to serve next year as no one has expressed an interest in being appointed. With the exception of Waldorf, all Division 3 clubs are in Montgomery County. Due to the surrender of club charters, Waldorf remains supporting SLP programs in Charles, Calvert and St. Mary's counties. Those counties along with southern portions of Anne Arundel and Prince George's counties make up Southern MD.

Kiwanians from Mitchellville have executed performance pledges to serve as Lt. Governor for the next 2 consecutive administrative years and Greater Landover has experienced membership growth since the pandemic. That growth has potential for leadership development Merging those two clubs into Division 3 would eliminate the vacancy in leadership that currently exists allowing time to strengthen the existing clubs through recruitment. There are also two potential club sites at Takoma Park (MoCo) and The Heights (PGCo).

By moving the Prince George's County club, the district would align the existing clubs in Prince George's County [PG County, Mitchellville and Greater Landover] also bringing Bowie State and UMD College Park CKI clubs within the same sponsoring Kiwanis division and adding a CKI presence that can connect with the four Division 3 Key club divisions

The number of members and clubs would only marginally shift for each of the divisions impacted and both divisions would still average clubs/members consistent with other divisions in Capital. Division 1 has a potential leadership pool that could come forward and serve these next 2 years allowing us to identify and develop leaders in both realigned divisions.