CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Circle K **Date:** 05/02/2021

Chairperson: Matt Brent

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

Jerry Jones & Catie Dugan Vargas will be continuing on the committee, and Justin Garrow and Tameka Glover have joined us. Nathaniel Kyle from West Virginia will also be assisting until the merger is finalized.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Expand CDCKI reach to Community Colleges by chartering and/or revitalizing at least two clubs at community colleges in the district.	20
Review the CDCKI Governing Documents and bring them up to date.	100
Assist the CDCKI Board with conducting a membership survey and analyzing the results to plan for future action. - POSTPONED	0
Assist the CDCKI Board with the planning and implementation of the Summer Social and Kiwanis Family Picnic in Summer 2021 - POSTPONED	0
Examine the CDCKI elections process and work with the current board of officers to minimize the number of vacancies on the 2021-2022 board of officers.	75

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

All CDCKI Clubs have paid dues this year, with the exception of Towson, which is currently listed in Covid status by international. Eleven of the 21 active clubs are currently below Charter Strength, which is most likely due to the situation with Covid-19.

The Circle K District Board began with four out of the seven positions vacant, though two additional positions have since been appointed. There has been an another individual who has expressed interest at holding the Metro Lt. Governor position, but the board has not yet made the appointment. This appointment would result in all but one voting position being filled. Unfortunately, there were no applicants for either of the standing committees. Sponsoring Kiwanis Clubs are encouraged to promote these leadership opportunities to their CKI clubs to ensure that the district has a full board of officers and supporting committees that can effectively operate.

4. **COMMENTS** (use continuation sheet if necessary):

Since my last report in February, the following has occurred:
1) The CDCKI Convention was held virtually March 12-14.
2) The student leaders conducted a virtual SOTC (Spring Officer Training Conference) on Mar. 28th.
3) Governor TaNiya Bellamy and I attended the Governors & Administrators' Training virtually.
4) The District Board held its Officer Training and Board Meeting virtually April 16-18. During this meeting two board members were appointed and a new division was created to represent West Virginia for the current year until a further geographical analysis can be completed.
5) I have discussed the district merger with WV CKI Administrator Nathaniel Kyle and we have been working with the Capital Board to ease the transition.

SIGNED: Matthew C. Brent

February 8, 2012