CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Leadership Development and Education **Date:** 05/01/2021

Chairperson: Krista Latchaw

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

We have representation from each region.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Pilot a Capital District Mentor program for LTGs, Secretaries, and Treasurers. Create a document with suggested meeting topics. *Note: We will re-pilot the program this year with our position round tables.	50
Update the Education section of the District website to include additional education resources, updated monthly tips, and items from the CLE Team. Challenge team members to create an environment where Education is 'all year long'.	90
Send in one article for each Capital Kiwanian publication. Start an Educator Spotlight feature.*Note: We have created an articles/updates for the all CD Kiwanian publications this year. Educator Spotlights have been started too.	100
Utilize feedback from DCON to determine 2 more Education activities for the 2020 - 2021 year. *Note: The 5 O'Clock Somewhere Series is going well. Content is being made and acquired for the 5 Minutes That Matter series.	60
Complete evaluations (in person on via virtual meeting) on at least half of the CLE Team members. Complete a 'Train the Trainer' education session for all Team members.*Note: May have to defer to next year. Evals to be done in round-tables.	0

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

Primary

*We are still not sure if DCON will be in-person or virtual. This will have an effect on the types/#s of speakers that we can utilize. Decisions are on-going.

*Time will need to be spent to education the West Virginia clubs if all motions are approved. They will need Capital District-specific education so they 'get to know' our District.

*Our CLE Education will be virtual again this year (which is not ideal). We plan to implement small 'Office Hours Q&A' sessions with leaders in each position. A CD session will also be held.

Secondary

*We would really like to start promoting our Capital District YouTube page since it has some more information on it. We will think through how to better drive people to our Education Website and our channel.

*Salesforce - Delayed for Secretary data until after 10/1/21. We will keep a watch on this - it is going to be a very large effort to educate our members. Q/A sessions will be absolutely necessary.

4. **COMMENTS** (use continuation sheet if necessary):

*Mid-Winter Conference completed & successful! All door prizes were also sent.
*The Committee is working on DCON sessions with the Governor Elect
*We completed the 1st 'Welcome to Amplify' session last month. There will be another feedback specific session in July.
*We are up to seven (7) completed 'It's 5 O'clock Somewhere' monthly educational series Zoom meetings. All documents/recording links are on the website.
*The Committee is coming up with topics for our '5 Minutes that Matter' series.

SIGNED: Krista L. Latchaw _____