CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Circle K **Date:** 11/14/2020

Chairperson: Matt Brent

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Expand CDCKI reach to Community Colleges by chartering and/or revitalizing at least two clubs at community colleges in the district.	10
Review the CDCKI Governing Documents and bring them up to date.	90
Assist the CDCKI Board with conducting a membership survey and analyzing the results to plan for future action.	0
Assist the CDCKI Board with the planning and implementation of the Summer Social and Kiwanis Family Picnic in Summer 2021	0
Examine the CDCKI elections process and work with the current board of officers to minimize the number of vacancies on the 2021-2022 board of officers.	50

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

Currently, as of 2/15/21, all but 5 clubs have paid dues (W&M, Towson, UD, UMBC, and VSU). Towson is currently listed in Covid status by international, and VSU has partially paid dues.

During the 2020-21 year, the CDCKI board had 3 of the 7 positions vacant and 3 of the 6 standing committee chair positions vacant. New board members will be elected at the upcoming convention (March 12-14). Sponsoring Kiwanis Clubs are encouraged to promote these leadership opportunities to their CKI clubs to ensure that the district has a board of officers that can effectively operate.

4. **COMMENTS** (use continuation sheet if necessary):

Since my last report in September, the following has occurred:
1) The CDCKI Board of Officers held virtual meetings on Nov. 15th, and Feb. 7th.
2) I met with a member of my college's marketing team to assess CDCKI's use of social media.
3) Governor Madeleine and I attended the virtual Capital District Kiwanis Board meeting on 12/5
4) I met with Governor Madeleine and LRA Chair Cammie on 12/6 to discuss Policy Code & Bylaws, on 12/18 to discuss awards, and on 1/27 to discuss voting during the House of Delegates.
5) I participated in a CKI District Administrator's Zoom Call to discuss upcoming conventions.
6) Governor Madeleine and I met on 12/19 to discuss initial planning for the District Convention which the board voted to move to a virtual format with the date changed to Mar 12-14.
7) I participated in a Circle K Networking event on 1/13 that was put on by CKI.
8) The CDCKI board hosted a virtual event on 1/17 to honor Dr. Martin Luther King, Jr.
9) I met with Governor Madeleine and MDE Chair Gabi on 1/31 to discuss the CDCKI website.
10) Governor Madeleine and the LTGs have held Presidents' Meetings each month.
11) The board has continued to use social media to promote events.
12) The Governor Madeleine and I have both been in touch with individuals regarding the rechartering of a club at Shenandoah University.
13) Attached are the proposed changes to the CDCKI Bylaws that will be voted on at DCON.

SIGNED: Matthew C. Brent _____