CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Key Leader **Date:** 02/18/2021

Chairperson: Missy Zimmerman

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☐ No ☑ [Note: Regions without representation below.]

Southwest Region has only one member

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Secure facility for September 2021. Facility is booked. No contract , yet. 4-H advises last year's deposit was rolled over due to COVID-19 cancellation.	95
Recruit >= 2 members to the committee from each Region to support the program.	83
Meet minimum attendance goal at event: 61 Student Participants and 7 Student Facilitators with 10 Adult Chaperones. (Not started)	0
Recruit 1 member of each Division to support attandance, marketing and scholarships.	88

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

Still looking for a Site Coordinator.

Coordinated with District Leadership and 4-H facility regarding postponement of our event to the fall. September 24-26, 2021 has been reserved. Still facing the same challenge, however, which is restrictions on gathering size due to COVID-19 that may be in effect then.

Attending the New Jersey District's Virtual Key Leader Feb 19 & 20. Will focus on how the event appears to impact attendees, whether a quality event is achieved and the mechanics of how the program is presented. If it appears viable for Capital, I will need a small group of experienced Key Leader adults to help craft something like it for our teens. Will need direction from the District Leadership once I learn about any costs associated with doing something like NJ is doing, and direction on timing of a virtual event (I'm thinking some time in May if we decode to do it).

4. **COMMENTS** (use continuation sheet if necessary):

Facility has plans in place that comply with VA Governor's COVID directions. These will be reviewed thoroughly with the 4-H staff so we can make adjustments as needed to how we present the program this fall.

SIGNED: Missy Zimmerman